

Reference No.																			
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SELF-ASSESSMENT GUIDE

Qualification Title	ELECTRONICS PRODUCTS ASSEMBLY AND SERVICING		
COC 2 Title	SERVICE CONSUMER ELECTRONICS PRODUCTS AND SYSTEMS		
Instruction: Read each question and check the appropriate box to indicate your answer.			
Can I?	YES	NO	
• Prepare the unit and required materials, tools equipment and workplace properly for installation and service *			
• Acquire manuals and service information required for installation			
• Verify repair/maintenance history			
• Conduct complete check-up of consumer electronic products and systems, and identifies, verifies and documents defects against customer description			
• Test devices in accordance with standard procedures			
• Install consumer electronic products and systems*			
• Undertake final inspection			
• Respond to unplanned events or conditions			
• Clean and clear work site of all debris			
• Prepare report on installation and testing of equipment			
• Identify system defects/faults using appropriate tools and equipment			
• Diagnose faults and defects *			
• Check and isolate circuits			
• Explain identified defects and faults			
• Check control settings/adjustments			
• Document accurately results of diagnosis and testing			
• Advise/inform customers regarding the status and serviceability of the unit			
• Replace defective parts/components with identical or recommended appropriate equivalent ratings			
• Maintain/Repair consumer electronic products *			
• Use personal protective equipment			
• Perform cleaning of unit			
• Perform repair activity within the required timeframe			

• Observe care and extreme precaution in handling the unit/product		
• Re-assemble and test repaired consumer electronic product *		
• Subject reassembled units to final testing and cleaning		
• Compile service completion procedures and documentations		
• Dispose waste materials		
• Apply safety rules and procedures *		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.		
Candidate's Signature:	Date:	

NOTE: * Critical aspect of competency