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| Reference No. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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**SELF-ASSESSMENT GUIDE**

|  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
|--|---|--|--|--|--|--|--|--|--|--|--|--|--|--|------------|-----------|--|
| <b>Qualification</b>   | <b>AGROENTREPRENEURSHIP NC II</b>   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| <b>Certificate of Competency (COC 2)</b>   | <b>PREPARE FARM PLAN AND BUDGET</b>   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| <b>Units Of Competency Covered</b>   | <ul style="list-style-type: none"> <li>• <b>Establish Farm Production Plan</b></li> <li>• <b>Handle Finances</b></li> </ul> |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| <b>Instruction:</b>  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| <ul style="list-style-type: none"> <li>• Read each question and check the appropriate column to indicate your answer.</li> </ul> |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| <b>Can I?</b>  |   |  |  |  |  |  |  |  |  |  |  |  |  |  | <b>YES</b> | <b>NO</b> |  |
| <b>ESTABLISH FARM PRODUCTION PLAN</b>  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Identify needed farm operation improvements using the gathered information as basis  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Identify farm production requirements, activities and costs  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Compute farm production costs, target volume of harvest and cost and return  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Identify alternative farm products based on market demand  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Describe contingency plans and corrective measures based of farm production risks  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Identify suppliers and providers based on preference/criteria  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Adjust farm production activities and costing based on identified need   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Adjust projected volume target based on identified need  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Describe needed improvements and corrective measures   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| <b>HANDLE FINANCES</b>   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Compute farm costs according to farm activities  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Identify requirements of loan application to identified financial service providers  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Prepare budget plan for loan application, allocation of funds for farm activities and farm expansion                           |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Give examples of “terms and conditions” of a financial service provider  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |
| • Give examples of ways that will increase the chances of settling loan  |   |  |  |  |  |  |  |  |  |  |  |  |  |  |            |           |  |

|   |  |             |  |
|---|--|-------------|--|
| <ul style="list-style-type: none"> <li>Identify ways to invest farm income</li> </ul>   |  |             |  |
| <p>I agree to undertake assessment with the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.</p> |  |             |  |
| <b>Candidate's Name &amp; Signature</b>   |  | <b>Date</b> |  |