

Reference No.																			
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**SELF-ASSESSMENT GUIDE**

Qualification Title	<b>ELECTRONICS PRODUCTS ASSEMBLY AND SERVICING NC II</b>		
COC 3 Title	<b>SERVICE INDUSTRIAL ELECTRONIC MODULES, PRODUCTS AND SYSTEMS</b>		
Instruction: Read each question and check the appropriate box to indicate your answer.			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
• Prepare unit, tools and workplace for installation/servicing*			
• Acquire manuals and service information required for installation			
• Verify repair/maintenance history			
• Conduct complete check-up of consumer electronic products and systems, and identifies, verifies and documents defects against customer description			
• Test devices			
• Install industrial electronics systems/products *			
• Undertake final inspection			
• Respond to unplanned events or conditions			
• Clean and clear work site of all debris			
• Prepare report on installation and testing of equipment			
• Identify system defects/faults using appropriate tools and equipment			
• Test devices in accordance with standard procedures			
• Diagnose faults of industrial electronics systems/products*			
• Check and isolate circuits			
• Explain identified defects and faults			
• Check control settings/adjustments			
• Document accurately results of diagnosis and testing			
• Advise/inform customers regarding the status and serviceability of the unit			
• Replace defective parts/components with identical or recommended appropriate equivalent ratings			
• Maintain/Repair industrial electronics products *			
• Use personal protective equipment			
• Perform cleaning of unit			

• Perform repair activity within the required timeframe		
• Observe care and extreme precaution in handling the unit/product		
• Re-assemble and test repaired industrial electronics products*		
• Subject reassembled units to final testing and cleaning		
• Compile service completion procedures and documentations		
• Dispose waste materials		
• Apply safety rules and procedures*		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.		
<b>Candidate's signature:</b>	<b>Date:</b>	

NOTE:\* Critical aspect of competency