

**BUYABOD SCHOOL OF ARTS AND TRADES Annual Procurement Plan Non CSE FY 2025**

| Code (PAP) | Procurement Project   | PMO/End-User                      | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement        | Schedule for Each Procurement Activity |                                  |                                  |                                  | Source of Funds      | Estimated Budget (PhP) |            |    | Remarks (brief description of Project) |
|------------|---|-----------------------------------|---|----------------------------|--|----------------------------------|----------------------------------|----------------------------------|----------------------|------------------------|------------|----|--|
|            |   |                                   |   |                            | Advertisement/Posting of IB/REI        | Submission /Opening of Bids      | Notice of Award                  | Contract Signing                 |                      | Total                  | MOOE       | CO |  |
| 5020101000 | Travelling expense(Local)   | Buyabod School of Arts and Trades | NO  | Direct Contracting         | Within the Calendar year of 2025       | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 350,000.00             | 350,000.00 |    |  |
| 5029903000 | Representation Expense  | Buyabod School of Arts and Trades | NO  | Direct Contracting         | Within the Calendar year of 2025       | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 60,000.00              | 60,000.00  |    |  |
| 502990100  | Advertising - Tarpaulin Banner/Streamer for TESDAand other Government Agencies Programs, Advertisement, Anniversaries and Promotion Printing Services | Buyabod School of Arts and Trades | NO  | NP-53.9 - Small Value Proc | Within the Calendar year of 2025       | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 5,000.00               | 5,000.00   |    |  |
| 5020504000 | Cable Expenses  | Buyabod School of Arts and Trades | NO  | Direct Contracting         | Within the Calendar year of 2025       | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 4,000.00               | 4,000.00   |    |  |
| 5020501000 | Postage and Courier Services  | Buyabod School of Arts and Trades | NO  | Direct Contracting         | Within the Calendar year of 2025       | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 4,000.00               | 4,000.00   |    |  |
| 5020502001 | Telephone - Post-paid Cellular Phone Line and Landline-Telephone Line Subscription  | Buyabod School of Arts and Trades | NO  | Direct Contracting         | Within the Calendar year of 2025       | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 40,000.00              | 40,000.00  |    |  |
| 5020401000 | Water and Purified Drinking Water   | Buyabod School of Arts and Trades | NO  | Direct Contracting         | Within the Calendar year of 2025       | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 20,000.00              | 20,000.00  |    |  |
| 5020402000 | Electricity   | Buyabod School of Arts and Trades | NO  | Direct Contracting         | Within the Calendar year of 2025       | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 20,000.00              | 20,000.00  |    |  |
| 5021304002 | School Building   | Buyabod School of Arts and Trades | NO  | Competitive Bidding        | Within the Calendar year of 2025       | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 50,000.00              | 50,000.00  |    |  |

|            |  |                                   |    |                          |                                  |                                  |                                  |                                  |                      |              |              |  |  |
|------------|--|-----------------------------------|----|--------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------|--------------|--------------|--|--|
| 5029907000 | Subscriptions to TV, Internet and Others         | Buyabod School of Arts and Trades | NO | Direct Contracting       | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 20,000.00    | 20,000.00    |  |  |
| 5020302000 | Accountable Forms(Official Receipt/Check)        | Buyabod School of Arts and Trades | NO | NP-53.5 Agency-to-Agency | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 2,000.00     | 2,000.00     |  |  |
| 5020302000 | Other Supplies and Materials Expense             | Buyabod School of Arts and Trades | NO | Competitive Bidding      | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 1,600,000.00 | 1,600,000.00 |  |  |
| 5020502000 | Fidelity Bond                                    | Buyabod School of Arts and Trades | NO | NP-53.5 Agency-to-Agency | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 15,000.00    | 15,000.00    |  |  |
| 5020301000 | Office Supplies                                  | Buyabod School of Arts and Trades | NO | Shopping                 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 350,000.00   | 350,000.00   |  |  |
| 5020201000 | Training Expenses, Meetings and Conferences      | Buyabod School of Arts and Trades | NO | Shopping                 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 120,000.00   | 120,000.00   |  |  |
|            |  |                                   | NO | Shopping                 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund |              |              |  |  |
|            |  |                                   | NO | Shopping                 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund |              |              |  |  |
|            |  |                                   | NO | Shopping                 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund |              |              |  |  |
| 5021199000 | Other Professional and Legal Services            | Buyabod School of Arts and Trades | NO | Direct Contracting       | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 967,000.00   | 967,000.00   |  |  |
| 5020311000 | Textbook and Instructional Materials             | Buyabod School of Arts and Trades | NO | Shopping                 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 150,000.00   | 150,000.00   |  |  |
| 5020321000 | Semi-Expendable Machinery and Equipment Expenses | Buyabod School of Arts and Trades | NO | Shopping                 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 220,000.00   | 220,000.00   |  |  |

|            |  |                                   |    |                    |                                  |                                  |                                  |                                  |                      |            |            |  |  |
|------------|--|-----------------------------------|----|--------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------|------------|------------|--|--|
| 1040407000 | Medical, Dental and Laboratory Supplies Expenses       | Buyabod School of Arts and Trades | NO | Shopping           | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 50,000.00  | 50,000.00  |  |  |
| 5021101000 | Legal Services   | Buyabod School of Arts and Trades | NO | Direct Contracting | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 3,000.00   | 3,000.00   |  |  |
| 5029999000 | Other Maintenance and Operating Expenses               | Buyabod School of Arts and Trades | NO | Shopping           | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 319,000.00 | 319,000.00 |  |  |
| 10406010   | Semi-Expendable Furniture, Fixtures and Books Expenses | Buyabod School of Arts and Trades | NO | Shopping           | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 50,000.00  | 50,000.00  |  |  |
| 5020321002 | Office Equipment                                       | Buyabod School of Arts and Trades | NO | Shopping           | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Within the Calendar year of 2025 | Special Purpose Fund | 50,000.00  | 50,000.00  |  |  |

**GRAND TOTAL**

4,469,000.00 4,469,000.00

Prepared by:


Recommending Approval:

Approved by:

**BIDS & AWARDS COMMITTEE**

  
**GUINEVER M. LAGRAN**  
 Procurement Focal

  
**JEZREEL R. FERRER**  
 BAC Chairperson

  
**JOEY M. MORALES**  
 Vocational School Administrator I